



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to attend the
Ordinary Meeting of the Parish Council on
Tuesday 1st October 2024 at 7.00 pm**

A handwritten signature in black ink, appearing to be "BDD", is written over a horizontal line.

24/09/2024

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-wiltshire-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Residents may also join the meeting virtually by using the link below:
Google Meet Video call link: [/https://meet.google.com/nma-tqtc-xxq](https://meet.google.com/nma-tqtc-xxq)
The link will become active at c.6:50pm.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matters concerning the village; each person speaking for no longer than 3 minutes. Please note that any question requiring an answer which needs to be researched will be noted and included on the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Report from Wiltshire Councillor Richard Budden

AGENDA

93.24 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

94.24 Declarations of Interest:

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

95.24 Resolution of Minutes - [see document](#)

To approve the Minutes of the Ordinary Meeting held on Tuesday 3rd September 2024.

96.24 Planning and Tree Works Applications ([with response date deadlines](#))

PL/2024/05397 1-34 Nadder Close, Tisbury - Replacement of communal and flat windows in the housing scheme 1-34 Nadder Close ([04/10/2024](#))

PL/2024/07970 Caerglow House, The Square, Tisbury - Retrospective planning application for the replacement of an external door and the creation of a new fully accessible door and removal of a section of boundary wall ([11/10/2024](#))

PL/2024/08375 Tithe Barn, Place Farm, Court Street, Tisbury - Removal of condition 4 (Footpath Link) of 15/11990/FUL ([24/10/2024](#))

PL/2024/08662 97 Court Street, Tisbury - H1 - Cutting leylandii hedge to ground level and chipping of arisings ([15/10/2024](#))

PL/2024/08686 Cromwell Cottage, Court Street, Tisbury - Large Ash tree that has been previously pollarded to be taken back to last cuts ([16/10/2024](#))

97.24 Other Planning Matters Street Naming

To reconsider the proposed names for a road within the Old Sports Centre development which have been put forward by Stone Circle and others and to approve them or to suggest alternatives.

98.24 Planning Application Decisions

To note the decisions on recent applications.

99.24 Finance 1 – External Auditor’s Report & Certificate - Annual Governance and Accounting Report (AGAR) - [see documents](#)

- a. To note the PKF Littlejohn External Auditor’s Report and Certificate and any actions to be taken for the year ending 31st March 2024.

- b. To confirm that the Conclusion of Audit Notice and Certificate were displayed on the Council's Noticeboard and Website prior to 30th September 2024.

100.24 Finance 2 – October Financial Information - [see documents](#)

To approve and note the following reports:

- a. Retrospective approval of payments made from 01/09/2024 to 30/09/2024.
- b. Approval of October Faster Payment transactions.
- c. Current Account bank reconciliation to 31st August 2024
- d. Deposit Account bank reconciliation to 31st August 2024
- e. Petty Cash Account reconciliation to 31st August 2024
- f. Budget to Actual Reports to 31st August 2024
- g. Earmarked Reserves at to 31st August 2024
- h. To approve the Clerk's expenditure under her delegated powers of £1,036.80 (inclusive of VAT) from Chalke Valley Roofing to repair/replace broken tiles, remove vegetation and make good the flaunching on the roof of the Reading Room.

101.24 Annual Insurance

To approve a quote from Gallagher's of £394.64 for the annual insurance for the King George V Field, Tisbury to be provided by Hiscox.

102.24 'Tis the Season Committee

To consider the following requests:

- a. For the Committee to use the Reading Room as the 'Event Control Room' and St John's Ambulance station for the event on 7th December.
- b. To approve the sum of £74.99 for the purchase of a Christmas light for the tree at Albany House to be taken from the Council's Earmarked Reserve for Christmas Lighting.
- c. To approve the allocation of £250 for work to be carried out to attach a permanent external electricity supply for the event to an existing business supply in The Square, also to be taken from the same Earmarked Reserve.

103.24 Station Master's House, Tisbury Station - [see document](#)

To consider an outline proposal from Councillor Mason for the Council to support in principle the Nadder Community Land Trust in a project to bring the Station Master's House back into use as a work//display/education space for 'the Arts'.

104.24 Emergency Plan

To consider a proposal from Councillor Murray to agree on how best to draft an emergency plan for the parish.

105.24 Asset Register

To approve that the new cPAD Defibrillator and Sentry Cabinet (installed on the eastern wall of Coffee Angels) be added to the Register at the value of £1,855.00.

106.24 Representative Reports

To receive reports from councillor representatives:

Nadder Centre Community Liaison Committee: To receive a report from Councillor Beattie on a recent meeting.

Joint Burial Committee: To receive a report from Councillor Mason on a recent meeting.

Tisbury Carnival: To receive a report from Councillor Mason on the recent event.

107.24 Items for Information - [see documents](#)

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Report on the South West Wiltshire Area Board meeting.

108.24 Items for next meeting:

First draft of the Council's Budget for 2025/26

109.24 Date of next meeting:

To approve the date of the next meeting as Tuesday 5th November 2024 at 7 pm at the Reading Room, High Street, Tisbury.